

December 7, 2017

**YOUTH OVERSIGHT COMMITTEE**  
8:15 A.M.

**PARK FOUNDATION  
CONFERENCE ROOM**

**PRESENT:** A. Hendrix, S. Kittel, K. Boardman, V. Zeppelin

**EXCUSED:** A. Iles, J. Mattick

**STAFF:** J. Luu, C. Paler-Large

**CALL TO ORDER**

Ms Hendrix called the meeting to order at 8:17 a.m.

**APPROVAL OF MINUTES**

It was Moved by Ms. Zeppelin, seconded by Ms. Boardman and unanimously adopted by voice vote of members present to approve the minutes of November 8, 2017 as submitted.

**WIOA YOUTH REQUEST FOR PROPOSALS DEVELOPMENT**

The group reviewed the changes to the RFP that were suggested at the November meeting and continued their discussion about additional revisions. Ms. Kittel submitted several changes to be incorporated into the document and once those are complete the document will be sent out for a final review before the Workforce Development Board is asked at their December meeting for permission to release the RFP.

It was Moved by Ms. Zeppelin, seconded by Ms. Boardman and unanimously adopted by voice vote to move the RFP to the Workforce Development Board for release once the document is finalized with the most recent changes.

**YOUTH DATA PROJECT**

Mr. Paler-Large reported the youth data project is going well and the data matches national trends relating to disconnected youth. He is looking for models and strategies and compiling the information. He noted Cornell students conducted a follow up survey around why youth are not seeking employment and what barriers they encounter when looking for jobs. The data is being broken down between the City of Ithaca and the outlying areas. It is expected that the information will be available in January with actionable steps to launch in the community. Scalable models will be sought and a one-page fact sheet created to help dispel the notion that Tompkins County's challenges are unique.

**OTHER**

DSS Commissioner Kit Kephart will be attending the January meeting to discuss foster care youth and ways to better connect those youth with programs in the community.

**ADJOURNMENT**

The meeting adjourned at 9:43 a.m. The next meeting is scheduled for Wednesday, January 10, 2018 at 8:15 a.m. in the Park Foundation Conference Room.

Minutes prepared by Jennifer Luu.